

Position Description

Position Title	Podiatrist
Position Number	30003685
Division	Community and Continuing Care
Department	Outpatient Rehabilitation Services
Enterprise Agreement	Allied Health Professionals (Victorian Public Sector) (Single Interest Employers) Enterprise Agreement 2021-2026
Classification Description	Grade 2 Podiatrist
Classification Code	CM7 Podiatrist Gr 2 Year 1 to CV8 Podiatrist Gr 2 Year 4
Reports to	Manager, Outpatient Rehabilitation Services
Management Level	Non Management
Staff Capability Statement	Please click here for a link to staff capabilities statement
Mandatory Requirements	<ul style="list-style-type: none"> • National Police Record Check • Registration with Professional Regulatory Body or relevant Professional Association • Immunisation Requirements

Bendigo Health

Bendigo Health is a leading regional health service, learn more about us by visiting our website: [Bendigo Health Website - About Bendigo Health](#)

As an organisation we are committed to delivering safe, inclusive and high-quality care to our diverse communities across the Loddon Mallee Region. We value and respect the unique backgrounds, cultures and experiences of the people we serve and those who work with us.

We are a proud child safe organisation, dedicated to the safety, wellbeing and voice of all children and young people. We are committed to creating a culturally safe and welcoming environment where Aboriginal and Torres Strait Islander peoples—adults, children and families—are respected, supported and empowered to express and celebrate their culture.

Our Vision

To be a trusted regional healthcare service recognised for delivering exceptional care, being a great place to work, and being deeply connected to our community.

Our Values

PASSIONATE – We are passionate about doing our best – for our patients, our colleagues and our community.

ACCOUNTABLE – We take ownership of our actions and outcomes, always striving for integrity and improvement.

CARING – We care deeply for our community – and our community cares for us. Compassion is at the heart of everything we do.

TRUSTWORTHY - We are open, honest and respectful in all that we do – earning the trust placed in us every day.

The Position

This position is within the High Risk Foot Clinic, but may on occasion also include a caseload of clients from other OPRS clinics.

Staff are expected to work a range of shifts rostered between 8:00am and 6:00pm. OPRS delivers services from the Clinical service campus and the Stewart Cowen site at Eaglehawk and staff may be rostered across both sites - however, the High Risk Foot Clinic predominantly runs from the Clinical service campus.

The High Risk Foot Clinic at ORPS is a specialised Podiatry Clinic focusing on treating complex wounds.

It is the only NADC accredited High Risk Foot Service in regional Victoria and provides our consumers with access to a range of specialised treatment and assessment modalities such as total contact casting, low frequency ultrasonic debridement, pressure guardian mapping, and negative pressure wound therapy.

Responsibilities and Accountabilities

Key Responsibilities

- Provide client focussed assessment, treatment/intervention and consultative clinical services in cooperation with the multi-disciplinary team.
- Engage in clinical work that is guided by evidence based practice and in which outcomes are monitored and modifications made as required.
- Maintain timely, effective and professional oral and written communication at all levels within Bendigo Health (BH), and with external professional and organisations as required.
- Participation in care planning and case conferences for clients as appropriate.
- Actively participate in quality improvement activities to ensure effective planning, implementation and evaluation of actions both within the discipline department and a service environment.
- Supervision and direction of grade 1 staff, allied health assistants and students as required.
- Participate in team/departmental meetings and other organisational meetings as required.
- Participate in staff development and training as required.
- Maintain accurate records, statistics and reports as needed.

Required Capabilities for Allied Health

Further to the key responsibilities outlined in this position description, Allied Health staff are required to demonstrate the capabilities outlined in the Bendigo Health Allied Health Grade Level Capabilities.

Key Selection Criteria

Essential

Qualifications / Certificates

1. A Degree in Podiatry or equivalent.
2. Ability to meet the requirements of the Bendigo Health Allied Health Credentialing and Professional Standards policy (and complete prior to commencement).

Specialist Expertise

3. Demonstrated experience, skills and ability to provide clinical consultancy in a range of podiatry streams / areas.
4. Experience in the assessment and management of clients with high risk foot pathologies within a multidisciplinary care setting.

Desirable

1. Specialist Expertise

1. Ability to provide an effective, efficient high quality podiatry service based on clinical prioritisation.
2. Ability to undertake and provide high quality student supervision and teaching, while ensuring optimal clinical service delivery and patient care.
3. Ability to support, develop and supervise junior staff as required.

Personal Qualities, Knowledge and Skills

4. Demonstrated experience working in an interdisciplinary team
5. Demonstrated ability in excellent customer service, to both internal and external customers.

Generic Responsibilities

All Bendigo Health staff are required to:

- Adhere to the **Victorian Government's Code of Conduct**
- Uphold **Occupational Health and Safety** responsibilities, including self-care, safeguarding others, and participating in safety initiatives and reporting.
- Comply with all **Bendigo Health policies and procedures**, including those related to clinical, managerial, and standard work practices.
- Follow **Infection Control** procedures to prevent cross-contamination and ensure the health and safety of all.
- Maintain **strict confidentiality** regarding all organisational, patient, and staff information.
- Engage in **continuous quality improvement** activities aligned with the National Safety and Quality Health Service Standards (NSQHSS).
- Recognise and respect **diversity**, fostering inclusive practices in the workplace and service delivery.

- Support research activities in alignment with the National Clinical Trials Governance Framework to ensure high-quality, safe, and ethical clinical trials and research practices across Bendigo Health
- Staff must carry out all lawful and reasonable directions and comply with relevant professional standards and ethical codes.
- Safeguard children and young people in our care, by ensuring that your interactions are positive and safe, and report any suspicions or concerns of abuse by any person internal or external to Bendigo Health.
- Maintain ability to perform the inherent requirements of this role. Inherent requirements are the essential tasks necessary to perform this role, including reasonable adjustments. Bendigo Health is committed to a safe workplace that supports all employees. The role may require specific physical and cognitive abilities, which can be discussed with the manager during recruitment or at any time. We understand that personal circumstances can change and impact your ability to meet these requirements; additional policies are available to guide you through this process. Please request the relevant procedures for more information.

All Bendigo Health sites, workplaces and vehicles are smoke free.

This position description is intended to describe the general nature and level of work that is to be performed by the person appointed to the role. It is not intended to be an exhaustive list of all responsibilities, duties and skills required. Any elements of this document may be changed at Bendigo Health's discretion and activities may be added, removed or amended at any time.